

Republic of the Philippines
SOGOD WATER DISTRICT
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant position, which are authorized to be filled, at the **SOGOD WATER DISTRICT**, in the CSC website.

CJANICE C. PADECIO
HRMO

Date: **September 30, 2021**

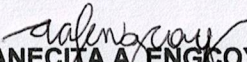
No.	Position Title (Parenthetical Title, if Applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Division Manager C	021	22	68,415.00	Bachelor's Degree	24 hours relevant training	4 years relevant experience	Career Service (Professional); Second Level Eligibility	N/A	Administrative and General Services Division - Sogod Water District
2	Division Manager C	022	22	68,415.00	Bachelor's Degree	24 hours relevant training	4 years relevant experience	Career Service (Professional); Second Level Eligibility	N/A	Finance and Commercial Services Division - Sogod Water District
3	Division Manager C	023	22	68,415.00	Bachelor's Degree	24 hours relevant training	4 years relevant experience	Career Service (Professional); Second Level Eligibility	N/A	Engineering, Construction, Production and Water Quality Division - Sogod Water District
4	Corporate Accounts Analyst	07	13	28,276.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional); Second Level Eligibility	N/A	Sogod Water District
5	Administration Services Assistant A	08	12	26,052.00	Completion of 2 years studies in college	4 hours relevant training	2 years relevant experience	Career Service (Subprofessional); First Level Eligibility	N/A	Sogod Water District

6	Utility Worker A	017	3	13,572.00	Must be able to read and write	None Required	None Required	None Required MC 10 s. 2013 - Cat. III	N/A	Sogod Water District
7	Engineering Aide A	027	6	16,200.00	Highschool graduate or completion of relevant vocational/trade course	None Required	None Required	None Required MC 10 s. 2013 - Cat. III	N/A	Sogod Water District
8	Engineering Aide A	028	6	16,200.00	Highschool graduate or completion of relevant vocational/trade course	None Required	None Required	None Required MC 10 s. 2013 - Cat. III	N/A	Sogod Water District
9	Engineering Aide A	028	6	16,200.00	Highschool graduate or completion of relevant vocational/trade course	None Required	None Required	None Required MC 10 s. 2013 - Cat. III	N/A	Sogod Water District

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 10, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ANECITA A. ENGCOY
 General Manager C

Kangleon Drive, Brgy. Zone 1, Sogod, So. Leyte

swd_0382@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.