



**CSC Southern Leyte Field Office**

**BULLETIN OF  
VACANT POSITIONS  
IN THE GOVERNMENT**

**January 31, 2018**

Date of Release

**Mailing Address:** Capitol Site, Asuncion, 6600 Maasin City

**Telefax:** (053) 570-9085; **Hotline:** 0906 501 8682

**Email:** [cscmaasin@yahoo.com](mailto:cscmaasin@yahoo.com)

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Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Name of Agency) in the CSC website:

  
GENIS S. MURALLOS, CESO V  
(Head of Agency)

Date: 31-Jan-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Teacher II (SHS)	540520-2016	12	22,149.00	Bachelor's degree holder; or graduate of technical vocational course(s) in the area of specialization.	At least National Certificate II + Trainer's Methodology Certificate I appropriate to the specialization.	None Required	For Permanent; RA 1090 (Teacher), if not, they must pass the LET win 5 years after the date of first hiring (Provisional appointments shall be effective not beyond the sch. Year, subject to reappointment); For Contractual and Practitioners (Part-Time) No	
2	Teacher III (Sec.)	540357-2006, 540064-2013	13	24,224.00	Bachelor's degree in education or its equivalent with a major & minor, or Bachelor's degree in Arts and Sciences with at least eighteen (18) units in professional education.	None required training	None required	PBET, Teacher	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GENIS S. MURALLOS, CESO V  
Schools School Superintendent  
R. Kangleon St., Mantahan, Maasin City,  
So. Leyte  
[gen\\_mur@yahoo.com](mailto:gen_mur@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines  
CITY OF MAASIN  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions in the Local Government Unit of Maasin City in the CSC website:



**NACIONAL V. MERCADO**

City Mayor

Date: January 19, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	1 Internal Auditor II	2018-P-029	SG15	P23,430.00	Bachelor's Degree relevant to the job	4 hours relevant training	1 year relevant experience	Career Service Professional, Second Level Eligibility		City Mayor's Office
2	1 Social Welfare Officer I	2018-P-341	SG11	P16,677.00	Bachelor's Degree relevant to the job	None required	None required	R.A. 1080		City Social Welfare and Development Office
3	1 Market Supervisor I	2018-P-399	SG10	P15,484.00	Bachelor's Degree	None required	None required	Career Service Professional, Second Level Eligibility		EEDMO - Market Operations Section
4										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 1, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**NACIONAL V. MERCADO**

City Mayor

Local Government Unit - Maasin City

E. Rafols St., Tunga-Tunga, Maasin City, Southern Leyte

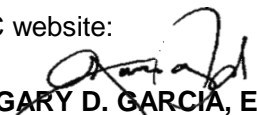
[lgumaasincity@yahoo.com](mailto:lgumaasincity@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (SOUTHERN LEYTE STATE UNIVERSITY-CBM) in the CSC website:

  
GARY D. GARCIA, Ed.D.  
(Head of Agency)

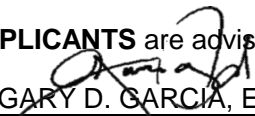
Date: \_\_\_\_\_

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	SLSUB-INSTI-66-2016	12	256,644.00	BDC/Adm.-Accounting	none required	none required	RA 1080 (CPA)		San Juan, So. Leyte
2	Clerk II	SLSUB-ADA4-18-2011	4	152,088.00	completion of 2 yrs. Coll.	none required	none required	Sub-Professional		San Juan, So. Leyte
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

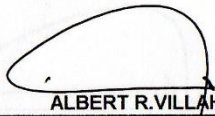
  
GARY D. GARCIA, Ed.D.  
Campus Dean  
San Juan, Southern Leyte  
[garychmich@yahoo.com.ph](mailto:garychmich@yahoo.com.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Republic of the Philippines  
Municipality of Hilongos, Leyte  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-HILONGOS, LEYTE in the CSC website:

  
ALBERT R. VILLAHERMOSA  
(Head of Agency)

Date: 19-Jan-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignme
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife III	89	SG 13 Step 1	Php 23,257.00	Completion of Midwifery Course	8 hours of relevent training	2 years of relevant experience	RA 1080	Level 3: Advance Core: Analytical Thinking Managing Resources Flexible Thinking Organizational: Developing Talent Leadership: Strategic Thinking Team Leadership Influencing	Office of the Municipa Health Officer
2	Engineering Aide I	167	SG 4 Step 1	Php 10,332.00	High School Graduate or Completion of relevant Vocational Course	None required	None required	None required (MC 11, s. 96 - Cat.III)	Level I: Basic Core: Analytical Thinking Managing Resources Flexible Thinking Organizational: Developing Skills Client Focus	Office of the Municipa Engineer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 23, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ALBERT R. VILLAHERMOSA

Municipal Mayor

R.V. Villaflores St., Hilongos, Leyte


[arvillahermosa03@yahoo.com](mailto:arvillahermosa03@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines  
Province of Southern Leyte  
Municipality of Saint Bernard  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local Government Unit of Saint Bernard in the CSC website:

  
HON. MANUEL O. CALAPRE  
Municipal Mayor  
Date: JANUARY 22, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Disaster Risk Reduction and Management Officer II	127	SG 15/1	P17,016.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience on DRRM	Career Service Professional/ 2nd Level Eligibility		MDRRM Office
2	Local Disaster Risk Reduction and Management Assistant	128	SG 8/1	P10,375.00	Completion of 2 years in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service Sub-Professional/ 1st Level Eligibility		MDRRM Office
3	Administrative Aide I (Utility Worker I)	129	SG 1/1	P6,215.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat III)		MDRRM Office
4	Administrative Aide I (Utility Worker I)	130	SG 1/1	P6,215.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat III)		MDRRM Office
5	Administrative Aide I (Utility Worker I)	131	SG 1/1	P6,215.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat III)		MDRRM Office
6	Midwife I	132	SG 6/1	P11,992.00	Completion of Midwifery Course	None required	None required	RA 1080		Rural Health Unit

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
7	Electronics and Communications Equipment Technician I	133	SG 6/1	P8,994.00	Completion of two years studies in college or High School Graduate with relevant vocational/ trade course	None required	None required	None required (MC 11, s. 96-Cat III)		Management Information System Services/ Geographic Information System

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

HON. MANUEL O. CALAPRE

Municipal Mayor

LGU- Saint Bernard, Southern Leyte

[mayorsaintbernard\\_calapre@yahoo.com](mailto:mayorsaintbernard_calapre@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**



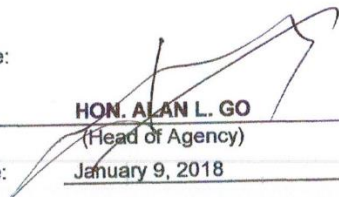
CS Form No. 9  
Series of 2017

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
MUNICIPALITY OF MALITBOG  
Province of Southern Leyte  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of LGU-Malitbog, Southern Leyte in the CSC website:

  
HON. ALAN L. GO  
(Head of Agency)

Date: January 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	PUBLIC HEALTH NURSE II	160	SG-16	P30,044.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	-	Municipal Health Unit
2	MEDICAL TECH-NOLOGIST II	159	SG-15	20,674.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant Experience	RA 1080	-	Municipal Health Unit

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 30, 2017.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

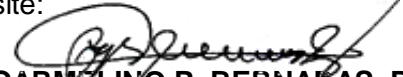
HON. ALAN L. GO  
Municipal Mayor  
LGU-Malitbog, Southern Leyte  
[cameloaroy@yahoo.com](mailto:cameloaroy@yahoo.com)

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Republic of the Philippines  
SCHOOLS DIVISION OF MAASIN CITY  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DEPED - SCHOOLS DIVISION OF MAASIN CITY in the CSC website:

  
**CARMELINO P. BERNADAS, Ph. D., CESO VI**  
OIC - Schools Division Superintendent  
Date: January 20, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	EDUCATION PROGRAM SUPERVISOR	OSEC-DECSB-EPSVR-540017-2010	22	52,783.00	Master's degree in Education or other relevant Master's degree with specific area of specialization	8 hours of relevant training	2 years as Principal or 2 years as Head	RA 1080		DIVISION OFFICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

CARMELINO P. BERNADAS, Ph. D., CESO VI  
OIC - Schools Division Superintendent  
Combado, Maasin City  
[cpbernadas@yahoo.com.ph](mailto:cpbernadas@yahoo.com.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**