



CSC Southern Leyte Field Office

BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

February 15, 2018

Date of Release

Mailing Address: Capitol Site, Asuncion, 6600 Maasin City

Telefax: (053) 571-0894; **Hotline:** 0906 501 8682

Email: cscmaasin@yahoo.com

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Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Name of Agency) in the CSC website:


GENIS S. MURALLOS, CESO V

(Head of Agency)

Date: February 15, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Teacher II SHS	541334-2017, 541332-2017, 541304-2017, 540484-2016, 540491-2016	12	22,149.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None required training	None required experience	For Permanent; RA 1080 (teacher), if not, they must pass the LET w/in 5 years after the date of first hiring (Provisional appointments shall be effective not beyond the sch. Year, subject to reappointment); For Contractual and Practitioners (Part-Time) None required	
2	Teacher II (SHS)	540487-2016	12	22,149.00	Bachelor's degree holder; or graduate of technical vocational course(s) in the area of specialization.	At least NC*11 + TMC**1 *Appropriate to the specialization	None required	*Applicants for a permanent position; RA 1080 (Teacher) if not RA 1080 eligible, they must pass the LET within five (5) after the date of hiring. *Applicants for contractual position * Practitioners (Part time) None required	

3	Teacher I (SHS)	541299-2016	11	20,149.00	Bachelor's degree in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required training	None required	*Applicants for a permanent position; RA 1080 (Teacher) if not RA 1080 eligible, they must pass the LET within five (5) after the date of hiring. *Applicants for contractual position *		
4	Teacher II	545196-1998	12	22,149.00	Bachelors of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education.	None required training	1 year of relevant experience	PBET, Teacher		
5	K/Elem (Elem) New Item	89	11	20,179.00	Bachelor of Elementary Education (BEED) or Bachelors degree plus 18 professional units in Education	None required training	None required	PBET, Teacher		
6	Junior High School New Item	170	11	20,179.00	Bachelors of Secondary Education (BSED) or Bachelors degree plus 18 professional units in Education with appropriate major.	None required training	None required	PBET, Teacher		

7	Senior High School New Item TVL	10	11	20,179.00	Bachelor's degree holder; or graduate of technical vocational course(s) in the area of specialization.	At least NC*11 + TMC**1 *Appropriate to the specialization	None required	*Applicants for a permanent position; RA 1080 (Teacher) if not RA 1080 eligible, they must pass the LET within five (5) after the date of hiring. *Applicants for contractual position * Practitioners (Part time) None required		
8	Administrative Assistant II (Disbursing Officer II)	540015-2007, 540018-2007, 540018-2014, 540198-2016, 540203-2016, 540208-2016	8	16,282.00	Completion of two (2) years in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First level		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

 (Head of Office/Agency)

 (Position Title)

 (Complete Office Address)

 (E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
SCHOOLS DIVISION OF MAASIN CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **DEPED - SCHOOLS DIVISION OF MAASIN CITY** in the CSC website:


CARMELINO P. BERNADAS, Ph. D., CESO VI

OIC - Schools Division Superintendent

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER I	TCH1-541340-2016	11	20,179.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	RA 1080		SENIOR HIGH SCHOOL
2	TEACHER I	TCH1-541340-2016	11	20,179.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	RA 1080		SENIOR HIGH SCHOOL
3	TEACHER I	TCH1-541340-2016	11	20,179.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	RA 1080		SENIOR HIGH SCHOOL
4	TEACHER I	TCH1-541340-2016	11	20,179.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	RA 1080		SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

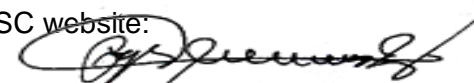
CARMELINO P. BERNADAS, Ph. D., CESO VI
OIC - Schools Division Superintendent
Combado, Maasin City
cpbernadas@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
SCHOOLS DIVISION OF MAASIN CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **DEPED - SCHOOLS DIVISION OF MAASIN CITY** in the CSC website:



CARMELINO P. BERNADAS, Ph. D., CESO VI

OIC - Schools Division Superintendent

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER I	TCH1-541330-2016	11	20,179.00	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	at NC II	None required	RA 1080		SENIOR HIGH SCHOOL
2	TEACHER I	TCH1-541327-2016	11	20,179.00	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	at NC II	None required	RA 1080		SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

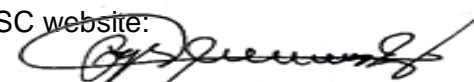
CARMELINO P. BERNADAS, Ph. D., CESO VI
OIC - Schools Division Superintendent
Combado, Maasin City
cpbernadas@yahoo.com.ph

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Republic of the Philippines
SCHOOLS DIVISION OF MAASIN CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **DEPED - SCHOOLS DIVISION OF MAASIN CITY** in the CSC website:



CARMELINO P. BERNADAS, Ph. D., CESO VI

OIC - Schools Division Superintendent

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER I	TCH1-540178-2009	11	20,179.00	Bachelor's degree of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080, Teacher		ELEMENTARY SCHOOL
2	TEACHER I	TCH1-571886-2016	11	20,179.00	Bachelor's degree of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080, Teacher		ELEMENTARY SCHOOL
3	TEACHER III	TCH3-540983-2014	13	20,179.00	Bachelor's degree of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	RA 1080, Teacher		ELEMENTARY SCHOOL
4	MASTER TEACHER I	MTCHR1-541885-1998	18	20,179.00	Bachelor's degree of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	4hours relevant training	1 year relevant experience	RA 1080, Teacher		ELEMENTARY SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CARMELINO P. BERNADAS, Ph. D., CESO VI
OIC - Schools Division Superintendent
Combado, Maasin City
cpbernadas@yahoo.com.ph



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SOUTHERN LEYTE
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE NO. VIII
Maasin City, Southern Leyte

Electronic copy to be submitted to the CSC FO
must be in MS Excel format



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Public Works and Highways - Southern Leyte District Engineering Office in the CSC website:

MA. MARGARITA C. JUNIA, D. M.

District Engineer

Date: February 1, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V	OSEC-DPWHB-ADOF5-540038-2012	18	38,085.00	Bachelor's Degree	Eight (8) hours of relevant training	Two (2) years of relevant experience	CS (Prof) Second Level		DPWH - Southern Leyte District Engineering Office
2	Engineer II	OSEC-DPWHB-ENG2-668-1998	16	31,765.00	Bachelor's Degree in Engineering relevant or the job	None required	None required	RA 1080 (Civil Engineer)		DPWH - Southern Leyte District Engineering Office
3	Administrative Officer III (Records Officer II)	OSEC-DPWHB-ADOF3-540061-2012	14	26,494.00	Bachelor's Degree	Four (4) hours of relevant training	One (1) year relevant experience	CS (Prof) Second Level		DPWH - Southern Leyte District Engineering Office
	xxx									

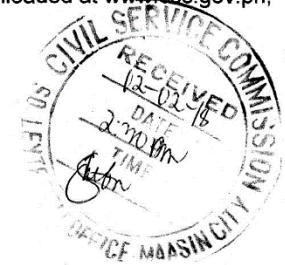
Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than FEBRUARY 26, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. MARGARITA C. JUNIA, D. M.
District Engineer
Department of Public Works and Highways -
Southern Leyte District Engineering Office
dpwhsldeo.as@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Republic of the Philippines
CITY OF MAASIN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions in the Local Government Unit of Maasin City in the CSC website:



NACIONAL V. MERCADO

City Mayor

Date: February 8, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	1 LDRRMO I (Administration and Training)	2018-P-033	SG11	P16,677.00	Bachelor's Degree	None required	None required	Career Service Professional, Second Level Eligibility		City Mayor's Office - CDRRM Unit
2	1 Administrative Aide IV - (Clerk II)	2018-P-008	SG4	P10,332.00	Completion of two years studies in college	None required	None required	Career Service Subprofessional, First Level Eligibility		City Mayor's Office
3	1 Administrative Assistant II - (HRMA)	2018-P-081	SG8	P13,445.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional, First Level Eligibility		City Administrator's Office - HRM Section
4	1 Administrative Aide VI - (DEMO I)	2018-P-082	SG6	P11,773.00	Completion of two years studies in college	None required	None required	Career Service Subprofessional/ Data Encoder (MC11 s.96 CAT-1) First Level Eligibility		City Administrator's Office - HRM Section
5	1 Engineer II	2018-P-088	SG16	P25,537.00	Bachelor's Degree in Engineering relevant to the job.	4 hours of relevant training	1 year of relevant experience	Appropriate R.A. 1080		City Planning and Development Office
6	1 Administrative Officer II - (Budget Officer I)	2018-P-100	SG11	P16,677.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional, Second Level Eligibility		City Budget Services Office
7	1 Administrative Officer I - (Supply Officer I)	2018-P-137	SG10	P15,484.00	Bachelor's Degree	None required	None required	Career Service Professional, Second Level Eligibility		City General Services Office
8	1 Local Revenue Collection Officer II	2018-P-176	SG15	P23,430.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional, Second Level Eligibility		City Treasury Services Office

9	1 Local Assessment Operations Officer III	2018-P-211	SG18	P30,339.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service Professional, Second Level Eligibility		City Assessor's Office
10	2 Midwife I	2018-P-316 2018-P-317	SG9	P16,986.00	Completion of the Midwifery Course	None required	None required	Appropriate R.A. 1080		City Health Services Office
11	1 Sanitation Inspector II	2018-P-318	SG8	P15,818.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional, First Level Eligibility		City Health Services Office
12	2 Sanitation Inspector I	2018-P-319 2018-P-321	SG6	P13,851.00	Completion of two years studies in college	None required	None required	Career Service Subprofessional, First Level Eligibility		City Health Services Office
13	1 Social Welfare Aide I	2018-P-345	SG4	P10,332.00	High School graduate	None required	None required	None required (MC11, s.96 - CAT. III)		City Social Welfare and Development Office
14	1 Senior Agriculturist	2018-P-341	SG18	P30,339.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Relevant R.A. 1080		City Agricultural Services Office
15	Management and Audit Analyst III	2018-P-110	SG18	P30,339.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional, Second Level Eligibility		Accounting and Internal Audit Services Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 12, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NACIONAL V. MERCADO

City Mayor

Local Government Unit - Maasin City

E. Rafols St., Tunga-Tunga, Maasin City, Southern Leyte

lgumaasincity@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LGU-SOGOD
Request for Publication of Vacant Positions



Electronic copy to be submitted to
CSC FO

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- Sogod in the CSC website:

HON. IMELDA UY TAN
(Head of Agency)

Date: 5-Feb-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignme
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife II (2)	68-69	11	21,307.00	Completion of the Midwifery Course	4 hour of relevant training	One year of relevant experience	RA 1080	N/A	Rural Health Unit
2	Driver II	111	4	10,332.00	Elementary School Graduate	None Required	None required	Driver License(MCII,s96,Cat.II)	N/A	Sangguniang Bayan
3	Accounting Clerk I	43	4	10,332.00	Completion two years in College	None required	None required	Career Service(Subprofessional)	N/A	Accounting Office
4	Messenger	110	2	8,635.00	Elementary School Graduate	None required	None required	None required	N/A	Municipal Treasurer Offi
5	Market Supervisor II	48	14	257,964.00	Bachelor's Degree	4 hours relevant training	1 year relevant experience	Career Service Professional	N/A	Municipal Treasurer Offi

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

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2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

IMELDA UY TAN
Municipal Mayor
Zone-I Sogod, Southern Leyte
sogodleytelgu@gmail.com

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Republic of the Philippines
LGU-SOGOD
Request for Publication of Vacant Positions

Electronic copy to be submitted to
CSC FO



[Handwritten Signature]

HON. IMELDA UY TAN
(Head of Agency)

Date: 5-Feb-18

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- Sogod in the CSC website:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assign
					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	Municipal Assisntant Treasurer	47	22	44,866.00	Bachelor's Degree preferably in commerce, public administration or law	16 hours of relevant training	3 years experience in treasury or accounting service	Career Service (Professional) Second Level Eligibility	N/A	Municipal Treasurer's C

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

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2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


IMELDA UY TAN
Municipal Mayor
Zone-I Sogod, Southern Leyte
sogodleytelgu@gmail.com

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Republic of the Philippines
LGU-Tomas Oppus
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-TOMAS OPPUS in the CSC website:


AGUSTIN R. ESCAÑO, JR.
Municipal Mayor

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	28	I	P6,987.00	none required	none required	none required	none required		LGU-TOMAS OPPUS
2	Administrative Aide I (Utility Worker I)	38	I	P6,987.00	none required	none required	none required	none required		LGU-TOMAS OPPUS
3	Local DRRM Officer II	42	15	P19,296.00	Bachelor's Degree	1year of relevant experience on DRRM	4hours of relevant training on DRRM	Career Service Professional/ 2nd Level Eligibility		LGU-TOMAS OPPUS
4	Local DRRM Assistant	43	8	P11,073.00	Complation of 2years in college	1year of relevant experience on DRRM	4hours of relevant training	Career Service Sub-Professional/ 1st Level Eligibility		LGU-TOMAS OPPUS
5	Project Development Assisntnt	26	8	P132,876.00	Complation of 2years in college	1year of relevant experience	4hours of relevant training	Career Service Sub-Professional/ 1st Level Eligibility		LGU-TOMAS OPPUS
6	Administrative Aide I (Utility Worker I)	62	I	P83,844.00	none required	none required	none required	none required		LGU-TOMAS OPPUS

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3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


AGUSTIN R. ESCAÑO, JR.

 Municipal Mayor

 LGU-Tomas Oppus, Tomas Oppus, Southern Leyte

 N/A

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CS Form No. 9
Series of 2017

*Electronic copy to be submitted to the CSC FO
must be in MS Excel format*

Republic of the Philippines
LGU-Tomas Oppus
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-TOMAS OPPUS in the CSC website:




 AGUSTIN R. ESCAÑO, JR.
 Municipal Mayor

Date: 106/18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife III	49	11	P19,620.00	Complation of midwifery course	8hours of relevant training	2yrerars of relevant experience	RA 1080		LGU-TOMAS OPPUS

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



 AGUSTIN R. ESCAÑO, JR.
 Municipal Mayor

 LGU-Tomas Oppus, Tomas Oppus, Southern Leyte

 N/A

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Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

Electronic copy to be submitted to the
CSC FO

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of MAASIN WATER DISTRICT in the CSC website:



Nestor M. Geraldo
NESTOR M. GERALDO
(Head of Agency)

Date: February 5, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Administration Services Aide	6	4	12,674.00	Elementary School Graduate	None required	None required	None required (MC 11, s.96 - Cat. III)		AGSD, MWD Maasin City
2	Water Maintenance Man A	20	8	16,282.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 11, s.96 - Cat. III)		ECD, MWD Maasin City
3	Water Maintenance Man B	22	6	14,340.00	Elementary School Graduate	None required	None required	None required (MC 11, s.96 - Cat. III)		ECD, MWD Maasin City
4	Water Maintenance Man B	24	6	14,340.00	Elementary School Graduate	None required	None required	None required (MC 11, s.96 - Cat. III)		ECD, MWD Maasin City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 25, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NESTOR M. GERALDO
General Manager
Maasin Water District, Nasaug, Maasin City, Southern Leyte
E-mail Address: maasinwd@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

**PUBLICATION OF VACANT POSITION
PURSUANT TO CSC MC NO. 24 S. of 2017**



LGU – HINUNANGAN, SOUTHERN LEYTE

Head of Agency : ENGR. REYNALDO C. FERNANDEZ
Position: Municipal Mayor
Mailing Address: Barangay Labrador, Hinunangan,
Southern Leyte
Contact Person: SUSIE M. BAYANO
E-Mail Address: lguhinunangan@yahoo.com
lguhinunangan@gmail.com
Contact Number: 09472934219

III. POSITION TITLE: LDRRM OFFICER III

Number of Vacancy: (1)
Status: Permanent
Salary Grade: 18
Level: 2
Salary: Php. 28,554.00/Month

QUALIFICATION STANDARDS

EDUCATION: Bachelor's Degree
EXPERIENCE: 2 years of relevant experience on DRRM
TRAINING: 8 hours of relevant training on DRRM
ELIGIBILITY: Career Service Professional
2nd Level Eligibility

ENGR. REYNALDO C. FERNANDEZ
Municipal Mayor

(TE FIELD OFFICE)

**PUBLICATION OF VACANT POSITIONS
FOR CASUAL PURSUANT TO CSC MC NO.
24 S. OF 2017
LGU – HINUNANGAN, SOUTHERN LEYTE**

Head of Agency : ENGR. REYNALDO C. FERNANDEZ
Position: Municipal Mayor
Mailing Address: Barangay Labrador, Hinunangan,
Southern Leyte
Contact Person: SUSIE M. BAYANO
E-Mail Address: lguhinunangan@yahoo.com
Contact Number: 09472934219

I. POSITION TITLE: ADMINISTRATIVE AIDE I (Utility Worker I)

Number of Vacancy: (7)
Status: Casual
Salary Grade: 1
Level: 1
Salary: Php. 7,782.00/Month

QUALIFICATION STANDARDS

EDUCATION: Must be able to read & write
EXPERIENCE: None required
TRAINING: None required
ELIGIBILITY: None required


ENGR. REYNALDO C. FERNANDEZ
Municipal Mayor 

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- Hindang, Leyte in the CSC website:

Betty A. Cabal

BETTY A. CABAL

(Head of Agency)

Date: January 08, 2017

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk III	67	SG9	11,890.00	2 years college studies	4hrs.relevant training	1yr.relevant experience	CS-Sub-Professional		Mun.Treasurers Office
2										
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Feb. 28, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Betty A. Cabal

BETTY A. CABAL

Municipal Mayor

Poblacion II, Hindang-Leyte

mayorsofis@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.