

Republic of the Philippines
MGO SAN VICENTE, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN VICENTE, NORTHERN SAMAR in the CSC website:

PRELINA G. FORTUNA
~~HRMC-Designate~~
Date: April 5, 2024

No. (Parenthetical Title, if applicable)	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Day Care Worker I	7611-40	6	11,409.00	High school graduate	None Required	None Required	None Required (MC 11, S. 96 Cat. III as amended by MC 10 s. 2013- Cat III	Not Applicable	Office of the Municipal Social Welfare Development LGU- San Vicente, N. Samar
2	Draftsman-1	1041-20	6	11,409.00	Completion of 2 years studies in college or high school graduate with relevant vocational/ trade course	None Required	None Required	Draftsman (MC 11, S. 96 Cat. I as amended by MC 10 s. 2013- Cat II	Not Applicable	Office of the Municipal Planning Development Coordinator LGU- San Vicente, N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 20, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
5. The office highly encourage all interested and qualified applicants and promotes all employment opportunity to all men and woman at all or position without discrimination regardless of gender, civil status, age, disability, ethnicity and member of the indigenous communities and those from any sexual orientation and gender identities and expression(SOJIL).

PRELINA G. FORTUNA
~~HRMC-Designate~~
LGU- San Vicente, N. Samar
prelinalganesafortuna@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.