

Republic of the Philippines  
**NATIONAL FOOD AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL FOOD AUTHORITY in the CSC website:

\_\_\_\_\_  
VIRGINIA A. DIMAFILES  
HRMO  
Date: January 12, 2024

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Cashier II	08-27-CASH2-073	9	31320	Bachelor's Degree in any Business course	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional); Second Level Eligibility		SAMAR
2	Cashier II	08-27-CASH2-074	9	31320	Bachelor's Degree in any Business course	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional); Second Level Eligibility		SAMAR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 21, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
  2. Performance rating in the last rating period (if applicable);
  3. Photocopy of certificate of eligibility/rating/license; and
  4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the Indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**VIRGINIA A. DIMAFILES**  
Supervising Administrative Officer  
Pawing, Palo, Leyte  
[region8@nfa.gov.ph](mailto:region8@nfa.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.