

Republic of the Philippines
MGO JULITA, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO JULITA, LEYTE in the CSC website:


RUTH ABEGAIL T. ALONZO
HRMO III
Date: June 30, 2023

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of A
					Education	Training	Experience	Eligibility		
1	Revenue Collection Clerk I	01/23	5	11136	Completion of two (2) year studies in college	None required	None required	Career Service (Subprofessional) First level eligibility	N/A	Municipal Treas
2	Meat Inspector I	01/66	6	11814	Completion of two (2) year studies in college	None required	None required	Career Service (Subprofessional) First level eligibility	N/A	Economic

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RUTH ABEGAIL T. ALONZO
HRMO III
Real St. Pob. Dist. IV, Julita, Leyte
localjulie@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.