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Republic of the Philippines
MGO PAMBUJAN, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PAMBUJAN, NORTHERN SAMAR in the CSC website:


 MAYNARD JON BALTAZAR M. ISUNZA
 HRMO

Date: MAY 17, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II (Fiscal Controller I)	1081-3	11	20250.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) 2nd Level Eligibility	N/A	Office of the Municipal Accountant, LGU-Pambujan, N. Samar
2	Administrative Aide I (Utility Worker I)	1031-5c	1	9750.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96-Cat. III, as amended by MC 10, s. 2013 Cat III)	N/A	Office of the Municipal Administrator, LGU-Pambujan, N. Samar

3	Administrative Aide I (Utility Worker I)	1051-4	1	9750.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96-Cat. III, as amended by MC 10, s. 2013 Cat III)	N/A	Office of the Municipal Adminidtrator, LGU-Pambujan, N. Samar
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 1, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating **in the last rating period** (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MAYNARD JON BALTAZAR M. ISUNZA

 HRMO I

 LGU-Pambujan, Northern Samar

maynardisunza1996@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

