


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Electronic copy to be submitted to  
the CSC FO must be in MS Excel  
format

  
**BAUDENCIO C. ALJIBE, JR., Ph.D., CESO VI**  
OIC- Schools Division Superintendent  
Date: 5/18/2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	HEAD TEACHER III	OSEC-DECSB-HTEACH3-541050-1998	16	39,672.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization.	24 hours of relevant training	HT for 2 years or Teacher for 5 years	RA 1080, as amended (Teacher)	N/A	Bobon School For Philippine Craftsmen
2	TEACHER III	OSEC-DECSB-TEACH3-540890-2011	13	31,320.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in education with appropriate major.	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Bobon School For Philippine Craftsmen
3	TEACHER III	OSEC-DECSB-TEACH3-540866-2019	13	31,320.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in education with appropriate major.	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Bobon School For Philippine Craftsmen
4	TEACHER III	OSEC-DECSB-TEACH3-540867-2019	13	31,320.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in education with appropriate major.	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Bobon School For Philippine Craftsmen
5	ADMINISTRATIVE AIDE IV	OSEC-DECSB-ADA4-540100-2004	4	15,586.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Relevant MC 11 s, 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	Bobon School For Philippine Craftsmen

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 24, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph).
2. Performance rating in the last rating period (if applicable).
3. Photocopy of certificate of eligibility/rating/license, and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

For Person with Disability (PWD) applicants should you need any assistance, please notify the HR office prior to your scheduled date of exam and interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**CESAR TORRES**  
Secondary School Principal IV  
Brgy. Magsaysay, Bobon, N. Samar  
[ianctorres64@yahoo.com](mailto:ianctorres64@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.