

Republic of the Philippines  
(Provincial Government of Leyte)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:

*Rhodora G. Bonifacio*  
RHODORA G. BONIFACIO  
HRMO

Date: \_\_\_\_\_

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	NURSING ATTENDANT I	142	4	P12,674.00	Bachelor of Science in Nursing	None required	None required	None required		Ormoc District Hospital
2	NURSING ATTENDANT I	57	4	P152,088.00	Bachelor of Science in Nursing	None required	None required	None required		Burauen District Hospital
3	MEDICAL OFFICER III	33	21	P52,554.00	Doctor Of Medicine	None required	None required	R.A. 1080		Abuyog District Hospital
4	ADMINISTRATIVE ASSISTANT III (Comm. Equipt. Optr. III)	4	9	P17,473.00	Completion of 2 Years College Studies or High School Graduate with Relevant Vocational/Trade Course	4 hours relevant training	1 years relevant experience	Appropriate License (MC 11,s.96-Cat. II)		Leyte Law Enforcement Communication System
5	ADMINISTRATIVE OFFICER IV (Public Relations Officer II)	6	15	P29,010.00	Bachelor's Degree	None required	None required	Career Service (Professional) 2nd Level Eligibility		Provincial Governor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO  
SAO/HRMO  
Senator Enage St., Tacloban City  
[rhodorabonifacio@yahoo.com](mailto:rhodorabonifacio@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.