

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

RECEIVED
AUG 22 2018
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE II

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Provincial Government of Leyte) in the CSC website:

GOV. LEOPOLDO DOMINICO L. PETILLA
(Head of Agency)

Date: August 20, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ACCOUNTANT I	26	12	P265,788.00	Bachelor's Degree in Accountancy	None Required	None Required	R. A. 1080	computer literate	Provincial Treasurer's Office
2	MEDICAL TECHNOLOGIST II	57	15	P348,120.00	Bachelor's Degree in Medical Technology or Bachelor's Degree in Public Health	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Carigara District Hospital
3	NURSE V	37	20	P564,444.00	Bachelor of Science in Nursing	8 Hours relevant training	2 Years relevant experience	R.A. 1080		Dr. Manuel B. Veloso Memorial Hospital
4	CONSTRUCTION AND MAINTENANCE FOREMAN	134	8	P195,384.00	High School Graduate	4 Hours relevant training	1 Year relevant experience	None required (MC 11, s. 96-Cat. III)		Provincial Engineer's Office
5	ADMINISTRATIVE AIDE III (Driver I)	9	3	P142,968.00	Elementary School Graduate	None required	None required	Driver's License (MC11, s. 96-Cat. III)		Provincial Planning and Development Office
6	REVENUE COLLECTION CLERK II	60	7	P183,048.00	Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility	computer literate	Provincial Treasurer's Office
7	ACCOUNTANT I	3	12	P265,788.00	Bachelor's Degree in Accountancy	None Required	None Required	R. A. 1080	computer literate	Abuyog District Hospital
8	NURSE I	34	11	P242,148.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Abuyog District Hospital
9	MEDICAL OFFICER III	77	21	P630,648.00	Doctor Of Medicine	None required	None required	R.A. 1080		Leyte Provincial Hospital
10	ADMINISTRATIVE OFFICER I (Supply Officer I)	41	10	P224,616.00	Bachelor's Degree	None Required	None Required	Career Service (Professional) 2nd Level Eligibility		Provincial Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 31, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEOPOLDO DOMINICO L. PETILLA
Governor
Provincial Capitol Bldg. Sen. Enage St., Tacloban City
leyteprovince.org.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.