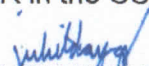


Republic of the Philippines  
**PGO SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO SAMAR in the CSC website:

  
**JULIET T. DAYAP**  
OIC - HRMO

Date:

September 1, 2021

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Laborer I)	163	1	12034	Must be able to read and write	None required	None required	None Required (MC 11, s. 1996, as amended by MC 10, s. 2013, Category III)		Provincial Administrator's Office
2	Health Education and Promotions Officer II	355	14	30799	Bachelors Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional /2nd Level eligibility		Provincial Health Office
3	Administrative Officer II (Administrative Officer II)	638	11	23877	Bachelors Degree Relevant to the Job	None required	None required	Career Service Professional /2nd Level eligibility		Basey District Hospital
4	Administrative Officer I (Administrative Officer I)	683	10	21205	Bachelors Degree Relevant to the Job	None required	None required	Career Service Professional /2nd Level eligibility		Gandara District Hospital

5	Administrative Officer I (Administrative Officer I)	888	10	21205	Bachelors Degree Relevant to the Job	None required	None required	Career Service Professional /2nd Level eligibility		Provincial Veterinary Office
6	Tourism Operations Officer I	1117	11	23877	Bachelor's Degree in tourism, business, law, economics, marketing, public administration or other related fields.	None required	None required	Career Service Professional /2nd Level eligibility		Provincial Tourism Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 16, 2021**

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**GISELA L. DACAYNOS**  
**HRMO II**  
 \_\_\_\_\_  
 (Position Title)  
 \_\_\_\_\_  
 PGO Samar, Capitol, Catbalogan  
 \_\_\_\_\_  
[hrmoplusamar@gmail.com](mailto:hrmoplusamar@gmail.com)  
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