

Republic of the Philippines
PGO NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO NORTHERN SAMAR in the CSC website:


ATTY. ROSA LEAH L. TEPAGE-ESTUDILLO
HRMO

Date: April 18, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Government Assistant Department Head	PY00 54-16	24	83,990.00	Bachelor's degree	None required	Five (5) years of experience in youth development affairs or involvement in youth or youth- serving organization	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Superior) > Delivering Service Excellence (Superior) > > Solving Problems and Making Decisions (Superior) > Leading Change (Intermediate) > Buildig Collaborative Inclusive Working Relationships (Intermediate) > Managing Performance & Coaching for Results (Intermediate) > Creating and Nurturing a High Performing Organization (Intermediate) > Thinking Strategically and Creatively (Intermediate)	PY00

2	Provincial Government Department Head (Provincial Accountant)	PAcctO 73	26	108,196.00	Bachelor's degree in Commerce/Business Administration major in Accounting	None	Five (5) years experience in the treasury or accounting service	RA 1080	> Exemplifying Integrity (Superior) > Delivering Service Excellence (Superior) > Solving Problems and Making Decisions (Superior) > Leading Change (Intermediate) > Building Collaborative Inclusive Working Relationships (Intermediate) > Managing Performance & Coaching for Results (Intermediate) > Creating and Nurturing a High Performing Organization (Intermediate) > Thinking Strategically and Creatively (Intermediate)	PAcctO
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 3, 2023

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Additional Work Experience Sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last two rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The PGNS opens this published vacant positions to all interested and qualified applicants regardless of gender, civil status, religion and ethnicity including Person With Disability.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

ATTY. ROSA LEAH L. TEPACE-ESTUDILLO

PGDH-PHRMDO

2nd Floor Prov'l. Capitol Bldg. Brgy. Dalakit, Cataman, N. Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.