

Republic of the Philippines
LGU, Province of Northern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Province of Northern Samar.



JOCELYN J. ADDUN

PHRMDO

Date: 10/09/2019

No.	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (Preference shall be given to applicants who posses the following competencies)	
1	2 Engineer IV	PEO 166-4 and PEO 166-5	22/1	P 62,053.00	Bachelor's degree in Engineering relevant to the job	3 years of relevant experience	16 hours of relevant training	RA 1080	<p>> Exemplifying Integrity (Advanced) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Advanced) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Advanced) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Advanced) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Detail (Advanced) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Advanced) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Advanced) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p> <p>> Thinking Strategically and Creatively (Advanced) The ability to "see the big picture", think multi-dimensionally, craft innovative solutions, identify connections between situations or things that are not obviously related, and come up with new ideas and different ways to enhance organizational effectiveness and responsiveness.</p>	PEO

Interested and qualified applicants should signify their interest in writing. Please attach the following documents to the application letter and send to the address below not later than October 28, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating/s in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOCELYN J. ADDUN 

PHRMDO

2nd Floor, Capitol Bldg., Brgy. Dalakit

Catarman, Northern Samar

melissamuncada2018@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.