

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO

HRMO

Date: November 26, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Painter I	105	3	P13,572.00	Elementary School Graduate	None required	None required	Painter (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
2	Machinist II	99	6	P16,200.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Machinist (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
3	Mechanic II	94	6	P16,200.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	Mechanic (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
4	Mechanic II	92	6	P16,200.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	Mechanic (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
5	Carpenter II	71	5	P15,275.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
6	Draftsman I	40	6	P16,200.00	Completion of relevant two years studies in college or High School Graduate with relevant vocational/trade Course	None required	None required	Draftsman (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
7	Administrative Officer II (HRMO I)	24	11	P23,877.00	Bachelor's Degree	None required	None required	Career Service (Professional) 2nd Level Eligibility		Provincial Governor's Office
8	Statistician II	21	15	P33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Planning and Development Office
9	Economist II	20	15	P33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Planning and Development Office
10	Administrative Officer V (Budget Officer III)	3	18	P43,681.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Budget Office
11	Administrative Officer V (Budget Officer III)	4	18	P43,681.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Budget Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 11, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
SAC/HRMO
Provincial Government of Leyte
Senator Enage St., Tacloban City
rhodoraBonifacio@yahoo.com/lediecapitanawan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.