

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO

HRMO

Date: October 10, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Government Department Head (Provincial Assessor)	1	26	P107,444.00	Bachelor's Degree preferably in Civil or Mechanical Engineering, Commerce or any other related course	None	5 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)		Provincial Assessor's Office
2	Tax Mapping Aide	40	4	P13,214.00	High School Graduate or completion of relevant Vocational/Trade Course	None required	None required	None required (MC 11, s. 96-Cat. III)		Provincial Assessor's Office
3	Administrative Aide III (Driver I)	14	3	P12,466.00	Elementary School Graduate	None required	None required	Driver's License (MC11, s. 96-Cat. III)		Abuyog District Hospital
4	Revenue Collection Clerk II	46	7	P15,738.00	Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility	computer literate	Provincial Treasurer's Office
5	Revenue Collection Clerk II	60	7	P15,738.00	Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility	computer literate	Provincial Treasurer's Office
6	ADMINISTRATIVE AIDE VI (Accounting Clerk II)	34	6	P14,8470.00	Completion of Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility	computer literate	Provincial Treasurer's Office
7	Nurse I	118	11	P20,754.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Ormoc District Hospital
8	Nurse I	45	11	P20,754.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Burauen District Hospital
9	Nurse I	10	11	P20,754.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Tabango Community Hospital
10	Nursing Attendant II	97	6	P14,8470.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat.III)		Western Leyte Provincial Hospital, Baybay City
11	Nursing Attendant I	55	4	P13,214.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat.III)		Leyte Provincial Hospital

12	Nursing Attendant I	43	4	P13,214.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat.III)		Carigara District Hospital
13	Nursing Attendant I	145	4	P13,214.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat.III)		Ormoc District Hospital
14	Nurse I	109	11	P20,754.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Ormoc District Hospital
15	Nurse II	52	15	P30,531.00	Bachelor of Science in Nursing	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Abuyog District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 31, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
 SAO/HRMO
 Senator Enage St., Tacloban City
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