

Republic of the Philippines
 (Provincial Government of Leyte)
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:

Rhodora G. Bonifacio
 RHODORA G. BONIFACIO

HRMO

Date: September 25, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MIDWIFE III	62	13	P25,232.00	Completion of Midwifery Course	8 Hours relevant training	2 Years relevant experience	R.A. 1080		Northwestern Leyte District Hospital (Calubian, Leyte)
2	ADMINISTRATIVE AIDE IV (Driver II)	10	4	P13,214.00	Elementary School Graduate	None required	None required	Driver's License (MC11, s. 96-Cat. III)		Carigara District Hospital
3	CONSTRUCTION AND MAINTENANCE MAN	11	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)		Carigara District Hospital
4	ADMINISTRATIVE AIDE III (Clerk I)	7	3	P12,466.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Carigara District Hospital
5	LABORATORY AIDE II	128	4	P13,214.00	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96-Cat. III)		Ormoc District Hospital
6	MEDICAL LABORATORY TECHNICIAN II	127	8	P16,758.00	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 Hours relevant training	1 Year relevant experience	R.A. 1080 (Medical Laboratory Technician)		Ormoc District Hospital
7	ADMINISTRATIVE AIDE III (Utility Worker II)	46	3	P12,466.00	Must be able to read and write	None required	None required	None required (MC 11, s.96-CAT III)		Ormoc District Hospital
8	NURSE II	42	15	P30,531.00	Bachelor of Science in Nursing	4 Hours relevant training	1 year relevant experience	R.A. 1080		Leyte Provincial Hospital
9	MEDICAL TECHNOLOGIST II	85	15	P30,531.00	Bachelor's Degree in Medical Technology or Bachelor's Degree in Public Health	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Provincial Health Office
10	NURSE III	43	17	P36,942.00	Bachelor of Science in Nursing	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Northwestern Leyte District Hospital, Calubian, Leyte
11	NURSE III	86	17	P36,942.00	Bachelor of Science in Nursing	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Ormoc District Hospital

12	ADMINISTRATIVE AIDE I (Utility Worker I)	34	1	P11,068.00	Must be able to read and write	None required	None required	None required (MC 11 s. 96- Cat.III)	Western Leyte Provincial Hospital (Baybay City)
13	NURSING ATTENDANT I	139	4	P13,214.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96- Cat.III)	Ormoc District Hospital
14	ENGINEER II	2	16	P33,584.00	Bachelor's Degree in Engineering relevant to the job	4 hours relevant training	1 year relevant experience	R.A 1080	Ormoc District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 15, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO

SAO/HRMO

Senator Enage St., Tacloban City

rhodorabonifacio@yahoo.com/lesliepaglinawan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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1	PRISON GUARD III	4	10	P19,233.00	Completion of relevant 2 years studies in college	8 Hours relevant training	2 years relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office
2	PRISON GUARD I	14	5	P14,007.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office
3	PRISON GUARD I	16	5	P14,007.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office
4	ADMINISTRATIVE OFFICER II (Information Officer I)	1	11	P20,754.00	Bachelor's Degree	None required	None required	Career Service (Professional) 2nd Level Eligibility		Office of the Provincial Agriculturist (Devolved)
5	ADMINISTRATIVE OFFICER IV (HRMO II)	20	15	P14,847.00	Bachelor's Degree	4 Hours relevant training	1 Year relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Governor's Office
6	ADMINISTRATIVE AIDE VI (Accounting Clerk II)	23	6	P14,340.00	Completion of Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility		Provincial Treasurer's Office
7	ADMINISTRATIVE AIDE II (Messenger I)	10	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)		Office of the Provincial Agriculturist (Devolved)
8	FARM WORKER I	53	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)		Office of the Provincial Agriculturist (Devolved)
9	FARM WORKER I	58	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)		Office of the Provincial Agriculturist (Devolved)
10	FARM WORKER I	115	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)		Office of the Provincial Agriculturist (Devolved)
11	FARM WORKER I	116	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)		Office of the Provincial Agriculturist (Devolved)

12	HEAVY EQUIPMENT OPERATOR II	118	6	P14,847.00	Elementary School Graduate	None required	None required	None required (MC11, s. 96-Cat. III)	Provincial Engineer's Office
13	ADMINISTRATIVE AIDE VI (Clerk III)	4	6	P14,847.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility	Provincial Planning and Development Office
14	ADMINISTRATIVE AIDE IV (Clerk II)	6	4	P13,214.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility	Provincial Assessor's Office
15	ADMINISTRATIVE AIDE IV (Accounting Clerk I)	8	4	P13,214.00	Completion of Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility	Office of the Provincial Agriculturist (Devolved)
16	STATISTICIAN AIDE	11	4	P13,214.00	Completion of Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility	Provincial Social Welfare and Development Office
17	TAX MAPPING AIDE	40	4	P13,214.00	High School Graduate or completion of relevant Vocational/Trade Course	None required	None required	None required (MC 11, s. 96-Cat. III)	Provincial Assessor's Office

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