

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO

HRMO

Date: June 10, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Heavy Equipment Operator II	123	6	P16, 877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC10 s. 2013-Cat. II)		Provincial Engineer's Office
2	Heavy Equipment Operator II	177	6	P16, 877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC10 s. 2013-Cat. II)		Provincial Engineer's Office
3	Mechanic II	112	6	P16, 877.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	Mechanic (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
4	Mechanic II	100	6	P16, 877.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	Mechanic (MC 10 s. 2013-Cat.II)		Office of the Provincial Agriculturist (Organic)
5	Mechanic II	96	6	P16, 877.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	Mechanic (MC 10 s. 2013-Cat.II)		Office of the Provincial Agriculturist (Organic)
6	Carpenter II	75	5	P15,909.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Treasurer's Office
7	Carpenter II	74	5	P15,909.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Treasurer's Office
8	Draftsman II	41	8	P18,998.00	Completion of relevant 2 years studies in college or High School Graduate with relevant Vocational/Trade Course	4 hours relevant training	1 year relevant experience	Draftsman (MC 10, s.2013-CAT II)		Provincial Engineer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 25, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO

SAO/HRMO

Provincial Government of Leyte

Senator Enage St., Tacloban City

rhodorabonifacio@yahoo.com/lesliepaglinawan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.