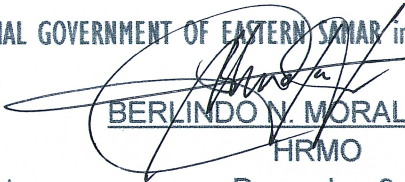


**PROVINCIAL GOVERNMENT OF EASTERN SAMAR**  
**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PROVINCIAL GOVERNMENT OF EASTERN SAMAR in the CSC website:

  
**BERLINDO N. MORALLOS, JR.**  
 HRMO

Date: December 9, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Government Assistant Department Head	11-b-a	24	80,820.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service Professional/Second Level Eligibility	* Building collaborative, inclusive working relationship * Managing performance and coaching for results * Leading change * Thinking strategically and creatively * Creating and nurturing a high performing organization	Provincial Planning & Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 5 days prior to the start of the assessment process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERLINDO N. MORALLOS, JR.  
HRMO  
Provincial Capitol, Borongan City, Eastern Samar  
[esamar.hrmo@gmail.com](mailto:esamar.hrmo@gmail.com)