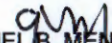


Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL IRRIGATION ADMINISTRATION in the CSC website:


ARNEL B. MENDOZA
HRMO

Date: February 07, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|-----------------------|---------------------------------|-------------------|---|---------------------------------|--------------------------------------|--|-------------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Corporate Accounts Analyst | 110-26 | 13 | 25232 | Bachelor's degree relevant to the job. | None required | None required | Career Service (Professional) Second Level Eligibility | N/A | Finance Section, Administrative and Finance Division |
| 2 | Utility Worker A | 200-105 | 3 | 12466 | Must be able to read and write. | None required | None required | None required (MC 11, s. 96 - Cat. III) | N/A | Administrative Section, Administrative and Finance Division |
| 3 | Property Officer B | 128-36 | 12 | 22938 | Bachelor's degree | None required | None required | Career Service (Professional) Second Level Eligibility | N/A | Administrative and Finance Section, Biliran-Leyte del Norte-Leyte del Sur IMO |
| 4 | Senior Water Resources Facilities Technician | 136-334 | 12 | 22938 | High school graduate or completion of relevant vocational/trade course | 8 hours of relevant training | 2 years of relevant experience | Water Resources Facilities Operator (MC 10, s. 2013) | N/A | Balire-Ibawon- Gibuga River Irrigation System |

| | | | | | | | | | | |
|---|-------------------------|--------|---|-------|--|------------------------------|-------------------------------|--|-----|--|
| 5 | Engineering Assistant B | 177-47 | 8 | 16758 | Completion of two years studies in college | 4 hours of relevant training | 1 year of relevant experience | Career Service (Subprofessional) First Level Eligibility | N/A | Office of the Irrigation Manager, Northern-Eastern-Western Samar IMO |
|---|-------------------------|--------|---|-------|--|------------------------------|-------------------------------|--|-----|--|

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARNEL B. MENDOZA

 Administrative Services Chief A

 Marasbaras, Tacloban City

hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.