

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION REGION 8
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the National Irrigation Administration Region 8 in the CSC website:

Erlinda A. Superable
ERLINDA A. SUPERABLE
HRMO

Date: November 29, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Financial Planning Analyst	98-11	15	29,010.00	Bachelor's degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Finance Section, Admin. & Finance Division
1	Senior Accounting Processor B	158-8	10	18,718.00	Completion of two (2) years studies in college	Eight (8) hours of relevant training	Two (2) years of relevant experience	CS (Sub- Professional) First Level Eligibility	N/A	Finance Section, Admin. & Finance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Erlinda A. Superable
Administrative Services Chief A
NIA Region 8, Marasbaras, Tacloban City
hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.