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Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL IRRIGATION ADMINISTRATION in the CSC website:

R. Salceda
RAQUEL R. SALCEDA
HRMO

Date: December 02, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Irrigators Development Officer	73-25	10	36619	Bachelor's degree relevant to the job.	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Engineering & Operation Section, Biliran-Leyte del Norte-Leyte del Sur IMO
2	Industrial Security Guard A	179-323	6	19744	High school graduate	4 hours of relevant training	1 year of relevant experience	Security Guard License (MC11, s. 96 - Cat. II)	N/A	Administrative and Finance Section, Biliran-Leyte del Norte-Leyte del Sur IMO
3	Senior Irrigators Development Officer	100-85	10	36619	Bachelor's degree relevant to the job.	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Operation and Maintenance Section, Mainit-Pongso River Irrigation System
4	Senior Engineer A	82-145	10	36619	Bachelor's degree in Engineering relevant to the job.	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Engineering & Operation Section, Biliran-Leyte del Norte-Leyte del Sur IMO
5	Accounting Processor A (Billing Clerk)	172-94	6	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Operation and Maintenance Section, Balire-Ibawon-Gibuga River Irrigation System

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6	Utility Worker A	200-104	4	14678	Must be able to read and write.	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Administrative Section, Administrative and Finance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 26, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RAQUEL R. SALCEDA

OIC, Administrative Section

Marasbaras, Tacloban City

hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.