

Republic of the Philippines
National Food Authority
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL FOOD AUTHORITY REGIONAL OFFICE 8 in the CSC website:


VIRGINIA A. DIMAFILES
(Acting Administrative Officer IV)

Date: December 13, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Competency (if applicable)	Place of Assignment
					Education	Training	Experience			
1	Accountant II	16-162	16	31,765.00	Bachelor's Degree in Commerce/Business Administration major in Accounting	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080 (CPA)		NFA Regional Office VIII
2	Utility Worker II	28-135	3	11,914.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cat. III)		NFA Regional Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 4, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIRGINIA A. DIMAFILES
Acting Administrative Officer IV
NFA Regional Office 8, Paving, Palo, Leyte
nfa8@ymail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.