

Republic of the Philippines
National Food Authority
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of NATIONAL FOOD AUTHORITY REGIONAL OFFICE 8 in the CSC website.

ENGR. JOHN ROBERT R. HERMANO
(Head of Agency)

Date: August 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Sr. Grains Operations Officer (SGOO)	13-568	18	38,085.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		NFA Regional Office 8
2	Administrative Officer III	13-579	18	38,085.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		NFA Leyte Provincial Office
3	Sr. Accounting Specialist	12-93	19	42,099.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080		NFA Samar Provincial Office
4	Cashier III	13-607	18	38,085.00	Bachelor's Degree in any Business course	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		NFA Samar Provincial Office
5	Grains Operations Assistant II	21-134	10	18,718.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Sub-Professional) First Level Eligibility		NFA Samar Provincial Office
6	Sr. Grains Operations Officer (SGOO)	13-613	18	38,085.00	Any Bachelor's degree relevant to the job supplemented by 12 units in any of the following courses: Bachelor's Degree in Commerce/BSBA/BS in Accountancy	8 hours of relevant training	2 years of responsible experience in NFA operations or other related activities	Career Service (Professional) Second Level Eligibility/Relevant RA 1080		NFA Southern Leyte Provincial Office
7	Utility Worker II	28-151	3	11,914.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cat. III)		NFA Southern Leyte Provincial Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 24, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. JOHN ROBERT R. HERMANO

Regional Manager II

NFA Regional Office 8, Pawiing, Palo, Leyte

nfaro8@ymail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.