

Republic of the Philippines
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY in the CSC website:


ATTY. BONIFACIO G. LUY
Regional Director

Date: September 10, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Accounting Clerk)	ODGB-ADA6-28-2004	6	16200	Completion of two years studies in college	None required	None required	Career Service (Sub Professional I)/First Level Eligibility	Change and Innovation, Client Focus, Communication, Commitment to Public Service, Influencing, Judgment and Decision Making, Leading and Developing People, Planning and Organizing, Results Orientation, Teamwork and Collaboration, File Maintenance and Records Keeping, Computer Skills	Government Center, Candahug, Palo, Leyte
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 20, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. BONIFACIO G. UY

Regional Director

Government Center, Candahug, Palo, Leyte

nro8@neda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.