

Republic of the Philippines  
**NAVAL WATER DISTRICT**  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NAVAL WATER DISTRICT in the CSC website:

Date: November 9, 2022

  
CARMELA H. ASUBAR  
ACTING HRMO

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Water Resources Facilities Operator C	NWD-WRFO C1-094WRFOG-2004	4	14993	High School Graduate or Completion of relevant vocational/trade course	None Required	None Required	MC 10 S.2013 CAT II	N/A	Naval Water District
2	Administrative Service Aide	NWD-ASA3-02ASGS-2022	4	14993	Elementary School Graduate	None Required	None Required	MC 10 S.2013 CAT III	N/A	Naval Water District

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 19, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
  2. Performance rating in the last rating period (if applicable);
  3. Photocopy of certificate of eligibility/rating/license; and
  4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation, to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
- QUALIFIED APPLICANTS are advised to hand/drop or send through courier/email their application to:

**ENGR. EULALIO G. MADERAZO**

General Manager

Naval Water District Casin St. Naval, Biliran

[navawd1980@gmail.com](mailto:navawd1980@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.