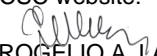


Republic of the Philippines
MGO TOMAS OPPUS, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (LGU Tomas Oppus) in the CSC website:


ROGELIO A. LAYO

MGADH I

Date: 08/16/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Govt Dept Head I (Municipal Social Welfare and Development Officer I)	52	24	P 60,719.00	Bachelor's degree in Social Work or Bachelor's degree preferably in Sociology or any related course	None	3 years experience in the practice of social work	RA 1080 (Social Worker)	N/A	LGU TOMAS OPPUS
2	Municipal Govt Dept Head I (Municipal Treasurer I)	31	24	P 60,719.00	Bachelor's degree preferably in Commerce, Public Administration or Law	None	3 years experience in treasury or accounting service	First grade or its equivalent	N/A	LGU Tomas Oppus
	nothing follows									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 31 ,2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all level of position without discrimination regardless of age,gender,civil status, person with disability (PWD) religion, ethnicity, political affiliation to include members o the indigenous communities, and those with diverse sexual orientation, gender identity and expression(SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ROGELIO A. LAYO

MGADH I

LGU-Tomas Oppus, Southern Leyte

abnerlayo68@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.