

Republic of the Philippines  
LGU-Tomas Oppus  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Tomas Oppus in the CSC website:

*Rogelio A. Layo*  
ROGELIO A. LAYO  
MGADH I

Date: 02-17-2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Sanitation Inspector I	82	6	P16,200.00	Completion of two years in college	None required	None required	Career Service (Subprofessional), First Level Eligibility	---	LGU Tomas Oppus
2	Social Welfare Officer II	81	15	P23,503.00	Bachelor's degree in Social Work	4 hours of relevant training	1 year of relevant experience	RA 1080 (Social Worker)	---	LGU Tomas Oppus
3	Statistician I	84	11	P16,714.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional), Second Level Eligibility	---	LGU Tomas Oppus
4	Revenue Collection Clerk I	80	5	P10,693.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional), First Level Eligibility	---	LGU Tomas Oppus
5	Municipal Government Assistant Department Head I	83	22	P47,891.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional), Second Level Eligibility	---	LGU Tomas Oppus
6	Licensing Officer I	79	11	P16,714.00	Bachelor's degree	None required	None required	Career Service (Professional), Second Level Eligibility	---	LGU Tomas Oppus
nothing follows....										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 05, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

*Rogelio A. Layo*  
ROGELIO A. LAYO  
MGADH I  
LGU-Tomas Oppus, Southern Leyte  
[abnerlayo68@yahoo.com](mailto:abnerlayo68@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.