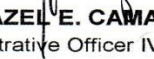


Republic of the Philippines
MGO SANTA MARGARITA, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SANTA MARGARITA, SAMAR (WESTERN) in the CSC website:


HAZEL E. CAMARINES
Administrative Officer IV/HRMO II

Date: January 5, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Licensing Officer II	LIOF2-2021	15	24,040.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Mayor's Office
2	Nutrition Officer I	NUTO1-2021	10	15,164.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Mayor's Office
3	Agricultural Technologist	AT-2018-02	10	15,164.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080		Municipal Agriculture Office
4	Ticket Checker	TCHK-2021	3	9,764.00	High School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat III)		Office of the Municipal Treasurer
5	Administrative Aide II (Bookbinder I)	AAIIBB1-MCR2021	2	9,207.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-cat. III)		Municipal Registrar's Office
6	Administrative Aide II (Messenger)	AAII-M-ASSR2021	2	9,207.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-cat. III)		Municipal Assessor's Office

7	Administrative Aide I (Utility Worker I)	AAIUW-MO2018-01	1	8,663.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-cat. III)		Mayor's Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 21, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HAZEL E. CAMARINES

AO IV (HRMO II)

LGU-Sta. Margarita, Samar

lgusmhrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.