

Republic of the Philippines
MGO SANTA RITA, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SANTA RITA, SAMAR(WESTERN) in the CSC website:



RAUL G. AMORES

HRMO

Date: 6/9/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TOURISM OPERATION ASSISTANT	MO(18)	SG - 7	14, 319.00	Completion of 2 years studies in college.	None required	None Required	Career service(Professional) Second level eligibility	N/A	MO
2	AGRICULTURAL TECHNOLOGIST	MAO(5)	SG - 10	17,752.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering , Fisheries Technology and Veteriary Medicine	None Required	None Required	R.A. 1080 (Board of Agriculture)	Knowledge in high value crops(HVC) production; Soil Science	Municipal Agriculture Office
3	COMPUTER MAINTENANCE TECHNOLOGIST III	MPDC(4)	SG - 17	33, 206.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career service(Professional) Second level eligibility	Computer Software Management and Development	MPDC
4	ADMINISTRATIVE AIDE IV	MEO(5)	SG - 4	11, 994.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade Course.	None Required	None Required	Career service(Sub-Professional)First level eligibility	MS Word and Excel Operation	MEO
5	ADMINISTRATIVE AIDE IV	MEO(6)	SG - 4	11, 994.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade Course.	None Required	None Required	Career service(Sub-Professional)First level eligibility	MS Word and Excel Operation	MEO
6	LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICER II	DRRM(7)	SG- 15	28,078.00	Bachelor's Degree relevant to the job	1 year of relevant training	1 year of relevant experience	Career service(Sub-Professional)First level eligibility	Search and Rescue Operation	LDRRMO

The Local Government Unit of Santa Rita promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability(PWD), religion, ethnicity, political affiliation to include members of indigenous communities and those with diverse sexual orientation, gender identity and expresion(SOGIE).

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 24, 2022**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RAUL G. AMORES
MGDH/HRMO

Human Resource Management Office, Sta. Rita, Samar

hrmo.lgustarita@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.