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in MS Excel format

Republic of the Philippines
MGO SAN VICENTE, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN VICENTE, NORTHERN SAMAR in the CSC website:

PRELINA G. FORTUNA
MGADH-I/HRMO-Designate
Date: March 9, 2023

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Local DRRM Officer II	9015-49	15	261,888.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year relevant experience on DRRM	Career Service Professional/ 2nd Level Eligibility	NONE	Office of the Mayor LGU- SAN VICENTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 24, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The office highly encourage all interested and qualified applicants and promotes all employment opportunity to all men and woman at all level of position without descrimination regardless of gender, civil status, age, disability, ethnicity and member of the indigenous communities and those from any Sexual Orientation and Gender Identities and Expression(SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PRELINA G. FORTUNA
MGADH-I/HRMO-Designate
LGU- SAN VICENTE, N. SAMAR
prelinagarpesafortuna@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.