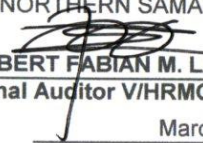


Republic of the Philippines
MGO SAN ROQUE, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ROQUE, NORTHERN SAMAR in the CSC website:


ELBERT FABIAN M. LAGRIMAS
Internal Auditor V/HRMO-Designate

Date: March 21, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Special Operations Officer II	1011-4	14	23,099.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
2	Special Operations Officer II	1011-5	14	23,099.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
3	Youth Development Officer IV	1011-6	22	51,311.00	Bachelor's Degree	3 years of relevant experience	16 hours of relevant trainings	Career Service (Professional) Second Level Eligibility	N/A	Municipal Youth and Development Office
4	Data Controller I	1011-14	6	12,150.00	Completion of two years studies in college or high school graduate** with relevant vocational trade course. This includes graduates of high school under the old and new curriculum (Senior High School)	None Required	None Required	Career Service (Sub-Professional) First Level Eligibility	N/A	Municipal Business Permit and Licensing Officer

5	Municipal Government Assistant Department Head I (Community Affairs Officer IV)	1011-16	22	51,311.00	Bachelor's Degree	3 years of relevant experience	16 hours of relevant trainings	Career Service (Professional) Second Level Eligibility	N/A	Barangay and Community Affairs Office
6	Engineer II	1011-19	16	27,471.00	Bachelor's degree in engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	Relevant R.A. 1080, as amended Agricultural Engineer	N/A	Agriculture and Biosystem Unit
7	Meat Inspector II	1011-22	8	13,688.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	N/A	Livestock Development and Meat Inspection Office
8	Veterinarian I	1011-20	13	21,207.00	Doctor of Veterinary Medicine	None Required	None Required	R.A. 1080 as amended (Veterinarian)	N/A	Livestock Development and Meat Inspection Office
9	Slaughterhouse Master I	1011-21	10	15,904.00	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Livestock Development and Meat Inspection Office
10	Local Legislative Staff Employee II	1016-18	4	10,800.00	Elementary School Graduate	None Required	None Required	None Required	N/A	Legislative Department SB-Secretariat
11	Administrative Aide III (Driver I)	1061-5	3	10,179.00	Elementary School Graduate	None Required	None Required	Professional Driver's License CSC MC 10 s. 2013. cat IV	N/A	Municipal General Services Office
12	Administrative Aide III (Driver I)	1061-8	3	10,179.00	Elementary School Graduate	None Required	None Required	Professional Driver's License CSC MC 10 s. 2013. cat IV	N/A	Municipal General Services Office
13	Administrative Officer I (Records Officer I)	1031-5	10	15,904.00	Bachelor's degree	None Required	None Required	Career Service Professional (Second Level Eligibility)	N/A	Office of the Municipal Administrator
14	Administrative Assistant II (Human Resource Management Assistant I)	1031-2	8	13,688.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service Subprofessional/First level eligibility	N/A	Office of the Municipal Administrator

15	Project Development Officer I	1041-2	11	15,779.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service Professional (Second Level Eligibility)	N/A	Municipal Planning and Development Coordinator Office
16	Administrative Aide IV (Budgeting Aide)	1071-2	4	10,000.00	Completion of two years studies in college	None Required	None Required	Career Service Subprofessional/First level eligibility	N/A	Municipal Budget Office
17	Administrative Assistant II (Bookkeeper)	1081-2	8	14,695.00	completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Municipal Accounting Office
18	Administrative Assistant III (Senior Bookkeeper)	1081-3	9	13,688.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Municipal Accounting Office
19	Revenue Collection Clerk I	1091-6	5	11,456.00	Two years studies in college	None Required	None Required	Career service (Sub-professional) First Level Eligibility	N/A	Municipal Treasurer Office
20	Administrative Aide I	1091-8	1	9,409.00	Elementary School Graduate	None Required	None Required	None Required	N/A	Municipal Treasurer Office
21	Administrative Aide I	1091-9	1	9,409.00	Elementary School Graduate	None Required	None Required	None Required	N/A	Municipal Treasurer Office
22	Social Welfare Officer I	7611-5	11	17,908.00	Bachelor's Degree in Social Work	None Required	None Required	R.A. 1080 as amended (Social Worker)	N/A	Municipal Social Welfare and Development Office
23	Market Supervisor II	8711-2	14	23,074.00	Bachelor's Degree	1 year of relevant experience	4 hours of relevant training	Career Service Professional (Second Level Eligibility)	N/A	Municipal Agriculture Office

24	Agricultural Technologist	8711-4	10	15,904.00	Bachelor's degree in Agriculture and other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None Required	None Required	Relevant R.A. 1080 as amended (Agriculturist, Engineering, Fisheries Technology and veterinary Medicine)	N/A	Municipal Agriculture Office
25	Acquacultural Technologist	8711-5	10	15,904.00	Bachelor's Degree Relevant to the Job	None Required	None Required	Career Service Professional (Second Level Eligibility)	N/A	Municipal Agriculture Office
26	Municipal Government Department Head I (Municipal Environment and Natural Resources Officer)	8711-12	24	65,057.00	Bachelor's Degree in Environment, Forestry, Agriculture or any related course	3 years experience in environmental and natural resources management, conservaion and utilization	None Required	Career Service Professional (Second Level Eligibility)	N/A	Municipal Environment and Natural Resources Office
27	Environmental Management Specialist II	8711-13	15	25,181.00	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service Professional (Second Level Eligibility)	N/A	Municipal Environment and Natural Resources Office
28	Engineer II	1041-3	16	27,471.00	Bachelor's degree in engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	Relevant R.A. 1080, as amended Engineer	N/A	Municipal Planning and Development Coordinator Office
29	Statistician I	1041-4	11	17,908.00	Bachelor's Degree Relevant to the Job	None Required	None Required	Career Service Professional (Second Level Eligibility)	N/A	Municipal Planning and Development Coordinator Office
	Nothing Follows									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 5, 2023

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those diverse sexual orientation, gender identity and expression (SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ELBERT FABIAN M. LAGRIMAS

Internal Auditor V/HRMO-Designate

MGO San Roque, Northern Samar

elbertfabianlagrimas@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.