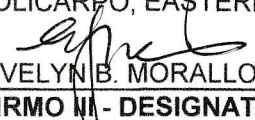


Republic of the Philippines
MGO SAN POLICARPO, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN POLICARPO, EASTERN SAMAR in the CSC website:


EVELYN B. MORALLOS
HRMO III - DESIGNATE

Date: 8-Mar-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Accounting Clerk I)	20	4	10080	Completion of two years studies in College	None required	None required	Career Service Subprofessiona I/ First Level Eligibility		LGU, San Policarpo E. Samar
2	Midwife II	34-23	11	21489.3	Completion of Midwifery Course	4 hours of relevant training	1 year relevant experience	RA 1080 as amended, (Midwife)		LGU, San Policarpo E. Samar
3	Aquacultural Technologist	5594 - 873	10	14844	Bachelor's Degree relevant to the job	None	None	CS Pro / 2nd Level		LGU, San Policarpo, Eastern Samar
4	Tax Mapper II	2022 - 15	15	23503	Bachelor's Degree relevant to the job.	8 hours of relevant training	2 years of relevant experience	CS Prof / 2nd Level		LGU, San Policarpo, Eastern Samar

5	Engineer I	2022 - 05	12	18236	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080 as amended, (Engineer)		LGU, San Policarpo E. Samar
6	Manpower Development Officer II	2022 - 14	15	25503	Bachelor's Degree	4 Hours of relevant training	1 year of relevant experience	Career Service Professional / Second level Eligibility		LGU, San Policarpo E. Samar
7	Administrative Assistant II	2022 - 03	8	12776	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility		LGU, San Policarpo E. Samar
8	Administrative Aide (Utility Worker I)	2022 - 08	1	8424	None Required	None Required	None required	None required		LGU, San Policarpo E. Samar
9	Administrative Aide (Utility Worker I)	2022 - 09	1	8424	None Required	None Required	None required	None required		LGU, San Policarpo E. Samar
10	Municipal Government Department Head I	2022 - 11	24	60719	Master's Degree OR Certificate in Leadership and Management from CSC	120 hours of supervisory / management learning and development intervention	3 years relevant experience	Career Service Professional / Second Level Eligibility		LGU, San Policarpo E. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 23, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EVELYN B. MORALLOS

HRMO III - DESIGNATE

LGU - San Policarpo, Eastern Samar

morallosevelyn8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.