

Republic of the Philippines
MGO SAN MIGUEL, LEYTE
Request for Publication of Vacant Positions

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN MIGUEL, LEYTE in the CSC website:


JULIUS G. AMBIDA
HRMO III Designate
Date: December 14, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Competency (if applicable)	Place of Assignment
					Education	Training	Experience			
1	Municipal Government Department Head I Municipal Environment and Natural Resources Officer (MENRO)	15-23	24	65,057.00	Bachelor's Degree preferably in Environment, Forestry, Agriculture or any related course from a recognized college or university	40 hours of supervisory/management learning and development	3 years experience in environmental and natural resources management, conservation and utilization	R.A. 1080	NA	OMENRO
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. NORMAN D. SABDAO THRU JULIUS G. AMBIDA
MUNICIPAL MAYOR/HRMO II-Designate
Real St., 6518 San Miguel, Leyte
jrusanmiguel_01@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.