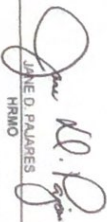


Republic of the Philippines
MGO SAM MIGUEL, LETTE
 Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FPO must be in MS Excel format

The CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAM MIGUEL, LETTE in the CSC website:


 JANE D. PALARES
 HRMO

Date: 11-Nov-22

No.	Position Title (Parenthetical Title, if applicable)	Plumline Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Municipal Government Department Head I (Municipal Planning & Development Coordinator)	35	24	66,308	Bachelor's Degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None required	3 Years experience in development planning or in any related field	RA 10860 (Environmental Planner)	N/A	Office of the Municipal Planning & Development Coordinator
2										
3										
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 28, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/validity/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through counter/fax their application to:

JANE D. PALARES
 HRMO II
 LGU-San Miguel, Leyte
janepalares01@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.