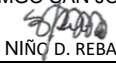


Republic of the Philippines
MGO SAN JOSE DE BUAN, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN JOSE DE BUAN, SAMAR (WESTERN) in the CSC website:


NIÑO D. REBATO
HRMO

Date: February 18, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experien ce	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Clerk II)	52	4	10,800.00	Two years studies in college	None Required	None Required	Career Service Sub- Professional/ first level eligibility	N/A	Treasurers Office
2	Revenue Collection Clerk I	53	5	11,456.00	Two years studies in college	None Required	None Required	Career Service Sub- Professional/ first level eligibility	N/A	Treasurers Office
3	Revenue Collection Clerk I	54	5	11,456.00	Two years studies in college	None Required	None Required	Career Service Sub- Professional/ first level eligibility	N/A	Treasurers Office
4	Assessment Clerk I	61	4	10,800.00	Two years studies in college	None Required	None Required	Career Service Sub- Professional/ first level eligibility	N/A	Assessors Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 5, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NIÑO D. REBATO
HRMO IV
Municipal Compound, Brgy. 2, San
Jose de Buan, Samar
sanjosedebuanofficial@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.