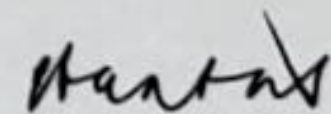


Republic of the Philippines
MGO SAN ISIDRO, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ISIDRO, NORTHERN SAMAR in the CSC website:


CORNELIETA S. LABASBAS
HRMO

Date: January 20, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Municipal Government Department Head I (General Services Officer)	128	24	65057	College degree on Public Administration, Business Administration and Management	None	3 years experience in general services, including management supply, property, solid waste disposal, and general sanitation	Career Service (Professional) Second Level Eligibility	none	Municipal General Service Office
2	Municipal Government Department Head I (Municipal Social Welfare and Development Officer I)	92	24	65057	Bachelor's degree in Social Work or Bachelor's degree preferably in sociology or any related course	None	3 years experience in the practice of social work	R.A. 1080	none	Municipal Social Welfare and Development Office
3	Municipal Government Department Head I (Municipal Assessor I)	71	24	65057	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce or any related course	None	3 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)	none	Municipal Assessors Office

The LGU San Isidro encourages all interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 4, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CORNELIETA S. LABASBAS
ADMINISTRATIVE OFFICER IV (HRMO II)
MGO SAN ISIDRO, NORTHERN SAMAR
hrmolgusanisidro1@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.