

Republic of the Philippines
MGO SAN ISIDRO, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ISIDRO, NORTHERN SAMAR in the CSC website:

Cornelieta S. Labasbas
CORNELIETA S. LABASBAS

HRMO

Date:

April 28, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Driver I)	1061-09	3	11009	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 11, s. 1996 as amended by MC No. 10, s. 2013 Category IV)	None	Office of the General Services
2	Administrative Aide III (Driver I)	4411-19	3	14678	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 11, s. 1996 as amended by MC No. 10, s. 2013 Category IV)	None	Office of the Municipal Health
3	Sanitation Inspector II	4411-20	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	None	Office of the Municipal Health
4	Revenue Collection Clerk I	1091-10	5	12407	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	None	Office of the Municipal Treasurer
5	Administrative Aide III (Clerk I)	0000-02	3	11009	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	None	Office of the Internal Audit Services
6	Administrative Aide IV (Clerk II)	1091-05	4	11690	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	None	Office of the Municipal Treasurer
7	Midwife III	4411-11	13	31320	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080	None	Office of the Municipal Health
8	Midwife II	4411-21	11	27000	Completion of the Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080	None	Office of the Municipal Health
9	Midwife II	4411-22	11	27000	Completion of the Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080	None	Office of the Municipal Health

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 13, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The Agency encourages interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FERDINAND C. AVILA
Municipal Mayor
MGO San Isidro, Northern Samar
hrmo@sanisidro-nsamar.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.