

Republic of the Philippines  
**MGO SAN ISIDRO, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ISIDRO, NORTHERN SAMAR in the CSC website:

*Handwritten Signature*  
CORNELIETA S. LABASBAS

HRMO

Date: January 10, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment		
					Education	Training	Experience				
1	Social Welfare Aide	7611-12	4	11690	High School Graduate	None required	None required	None required	None required	None	Municipal Social Welfare and Development Office
2	Social Welfare Aide	7611-13	4	11690	High School Graduate	None required	None required	None required	None required	None	Municipal Social Welfare and Development Office
3	Social Welfare Aide	7611-14	4	11690	High School Graduate	None required	None required	None required	None required	None	Municipal Social Welfare and Development Office
4	Social Welfare Aide	7611-15	4	11690	High School Graduate	None required	None required	None required	None required	None	Municipal Social Welfare and Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 25, 2024

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The Agency encourages interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**FERDINAND C. AVILA**

Municipal Mayor

MGO San Isidro, Northern Samar

[hrmo@sanisidro-nsamar.gov.ph](mailto:hrmo@sanisidro-nsamar.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

