

Republic of the Philippines  
Municipality of San Antonio  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-San Antonio in the CSC website:



**HRMO**

Date: December 10, 2021

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Disaster Risk Reduction and Management Assistant	32.1	8	11,073.00	Completion of 2 years studies in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Sub-Professional) 1st Level Eligibility		Local Disaster and Risk Reduction Management Office, LGU-San Antonio

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February December 25, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**CHONA G. NOYNAY**

Municipal Budget Officer/HRMO Designate

LGU-San Antonio, Northern Samar

[noynaychona@yahoo.com](mailto:noynaychona@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.