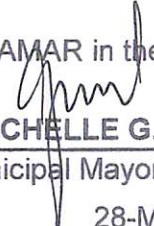


Republic of the Philippines
MGO SALCEDO, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SALCEDO, EASTERN SAMAR in the CSC website


HON. MA. ROCHELLE G. MERGAL

Municipal Mayor

Date: 28-Mar-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mun. Gov't. Department Head I (Municipal Planning and Development Coordinator I)	10	24	63055	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None Required	3 years experience in development planning or in any related field	RA 1080 (Environmental Planner)	N/A	Office of the Municipal Planning and Dev't Coordinator, LGU-Salcedo E. Samar
2	Draftsman I	2015-01	6	12287	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Draftsman (MC 11, s. 1996 - Cat. II)	N/A	Office of the Municipal Assessor, LGU-Salcedo E. Samar
3	Midwife I	36	9	21211	Completion of the Midwifery Course	None Required	None Required	RA 1080 (Midwife)	N/A	Office of the Municipal Health, LGU-Salcedo E. Samar
4	Social Welfare Assistant	55-42	8	13821	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Municipal Social Welfare and Development, LGU-Salcedo E. Samar

5	Social Welfare Officer I	2022-06	11	18900	Bachelor's degree in Social Work	None Required	None Required	R.A 1080 (Social Worker)	N/A	Office of the Municipal Social Welfare and Development, LGU-Salcedo E. Samar
6	Environmental Management Specialist I	2022-07	11	18900	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Environment and Natural Resources, LGU-Salcedo E. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 12, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOSE G. GASPE

HRMO-I

Brgy. 03, Purisima St. Salcedo E. Samar

josegaspe.08@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.