

Republic of the Philippines
MGO SALCEDO, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SALCEDO, EASTERN SAMAR in the CSC website:

ATTY. MELCHOR L. MERGAL
Municipal Mayor

Date:

28 FEB 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mun. Gov't. Department Head I (Municipal Planning and Development Coordinator I)	10	24	61887	Bachelor's Degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None Required	Three (3) years experience in government planning or in any related field	RA 1080 (Environmental Planner)	N/A	Office of the Municipal Planning and Dev't. Coordinator, LGU-Salcedo E. Samar
2	Midwife III	37-9	13	29798	Completion of Midwifery Course	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA1080	N/A	Office of the Municipal Health, LGU-Salcedo E. Samar
3	Senior Manpower Development Officer	2022-01	18	31642	Bachelor's Degree	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor, LGU-Salcedo E. Samar
4	Local Disaster Risk Reduction and Management Assistant (LDRRMA)	2022-02	8	13299	Completion of two (2) years in College	Four (4) hours of relevant training	One (1) year of relevant experience on DRRM	Career Service (Sub- Professional) First Level Eligibility	N/A	Office of the Municipal Mayor, LGU-Salcedo E. Samar
5	Administrative Assistant II (Labor General Foreman)	2022-03	8	13299	High School Graduate	Four (4) hours of relevant training	One (1) year of relevant experience	None Required (MC 11, s. 96 - Cat. III)	N/A	Office of the Municipal Planning and Dev't. Coordinator, LGU-Salcedo E. Samar

6	Nurse I	2022-04	15	35097	Bachelor of Science in Nursing	With Intravenous Therapy Training Course in pursuant to RA No. 9173 and PRC-BON Res. No. 08, s. 1994	None Required	RA 1080 (Nurse)	N/A	Office of the Municipal Health, LGU-Salcedo E. Samar
7	Nurse I	2022-05	15	35097	Bachelor of Science in Nursing	With Intravenous Therapy Training Course in pursuant to RA No. 9173 and PRC-BON Res. No. 08, s. 1994	None Required	RA 1080 (Nurse)	N/A	Office of the Municipal Health, LGU-Salcedo E. Samar
8	Social Welfare Officer I	2022-06	11	17807	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Social Welfare and Development, LGU-Salcedo E. Samar
9	Environmental Management Specialist I	2022-07	11	17807	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Environment and Natural Resources, LGU-Salcedo E. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOSE G. GASPE

 HRMO - I

 Brgy. 03, Purisima St. Salcedo E. Samar

josegaspe.08@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.