

Republic of the Philippines
MGO ROSARIO, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ROSARIO, NORTHERN SAMAR in the CSC website:


RHEA D. TARRAYO
HRMO

Date: NOVEMBER 22, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Assistant Department Head 1(Assistant Municipal Treasurer)	07-020	22	41,102.00	Holder of college degree preferably in commerce, public administration, or law from a recognized college or university	None	Three (3) years experience in treasury or accounting service	First grade civil service eligible or its equivalent		Municipal Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 08, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHEA D. TARRAYO

HRMO-Assigned

Poblacion 2, Rosario, N. Samar

tarrayorhea@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.