

Republic of the Philippines
MGO ROSARIO, NORTHERN SAMAR
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ROSARIO, NORTHERN SAMAR in the CSC website:

Nenita O. Dequina
 NENITA O. DEQUINA
 HRMO

Date: April 25, 2023

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
2	Administrative Aide VI (Clerk III)	07-009-01	6	19,393.00	Completion of two years studies in college	None required	None required	Career Service Subprofessional/First Level Eligibility	Office of the Vice-Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 10, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **In the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records;
5. This Office highly encourages all interested and qualified and promotes equal employment opportunity program to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation, to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

Nenita O. Dequina
 NENITA O. DEQUINA
 HRMO
 2/F New Municipal Building, Real Street, Municipal Complex, Brgy. II, Poblacion,
 Rosario, N. Samar
dequinate954@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED