

Republic of the Philippines
MGO QUINAPONDAN, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO QUINAPONDAN, EASTERN SAMAR in the CSC website:


LORENZO B. GAHOY
HRMO

Date: April 21, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL TREASURER)	e-05-001	24	61887	Bachelor's Degree preferably in Commerce, Public Administration or Law	None	3 years experience in Treasury or Accounting Service	1st Grade Eligibility or its Equivalent	N/A	LGU - Quinapondan, Eastern Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 10, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LORENZO B. GAHOY
(HRMO)
(Quinapondan, Eastern Samar)
lgquinapondanrsa@gmail.com/lorenzo.gahoy@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.