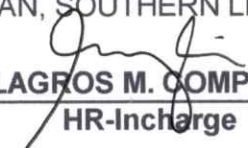


Republic of the Philippines
MGO PINTUYAN, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PINTUYAN, SOUTHERN LEYTE in the CSC website:


MILAGROS M. COMPASION
HR-Incharge

Date: **December 15, 2022**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Social Welfare and Development Officer)	53	24	58,384.00	Bachelor's Degree in Social Work or Bachelor's Degree in Sociology or any related course	None required	3 years experience in the practice of social work	RA 1080 (Social Worker)	N/A	MSWDO Office

2	Tourism Operations Officer II	4	15	21,372.00	Bachelor's Degree in Tourism, business, law, economics, marketing, public administration, or other related fields	4 hours of relevant training on tourism	1 year of work experience and involvement in the tourism industry either in the private sector or the government	Career Service (Professional), Second Level Eligibility	N/A	Mayor's Office
3	Agricultural Technologist I	52	10	13,463.00	Bachelor's Degree in Agriculture or allied courses such as agricultural engineering, fisheries technology and veterinary medicine	None required	None required	Relevant RA1080 (Agriculturist, Agricultural Engineer, Fisheries Technologist and Veterinarian (depending on the functions, duties and responsibilities as indicated in the Position Description Form	N/A	Mun. Agriculture's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 30, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MILAGROS M. COMPASION

HR-Incharge

LGU Pintuyan, Southern Leyte

milamosot@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.