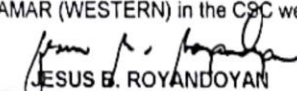


Excel format

Republic of the Philippines  
**MGO PARANAS (WRIGHT), SAMAR (WESTERN)**  
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PARANAS (WRIGHT), SAMAR (WESTERN) in the CSC website:

  
**JESUS B. ROYANDOYAN**  
 HRMO

Date: April 17, 2023

No	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Assistant Department Head I	6-1	22-1	P59,496.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service(Professional) Second Level Eligibility	None	Municipal Planning & Development Office
2	Tourism Operations Officer I	1-76	11-1	P21,623.00	Bachelor's Degree Relevant to the job	None Required	None Required	Career Service(Professional) Second Level Eligibility	None	Mayor's Office
3	Sanitation Inspector II	10-16	8-1	P18,998.00	Completion of Two(2) yrs studies in college	4 hrs relevant training	1 year of relevant experience	Career Service (SubProfessional) First level Eligibility	None	Municipal Health Office
4	DRAFTSMAN I	6-5	6-1	P14,345.00	Completion of Two(2) yrs studies in college or High School graduate w/ relevant vocational trade course	None Required	None Required	Career Service (SubProfessional) Draftsman or Illustrator (MCII, s.1996 CAT.I First level Eligibility	None	Municipal Planning & Development Office
5	Administrative Aide I (UW I)	1-71	1-1	P10,639.00	Must be able to read and write	None Required	None Required	None Required	None	Mayor's Office
6	Local Legislative Staff Employee I	2-14	2-1	P11,309.00	Elementary School graduate	None Required	None Required	None Required	None	Office of the Sangguniang Bayan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 2, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph),
  2. Performance rating **In the last rating period** (if applicable),
  3. Photocopy of certificate of eligibility/rating/license, and
  4. Photocopy of Transcript of Records.
5. This Agency highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of positions without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JESUS B. ROYANDOYAN**  
 \_\_\_\_\_  
 Supervising Administrative Officer  
 \_\_\_\_\_  
 LGU-Paranas  
 \_\_\_\_\_  
[jess.royandoyan@gmail.com](mailto:jess.royandoyan@gmail.com)  
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