Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines MGO PALOMPON, LEYTE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions	, which are authorized to be filled	, at the MGO PALOMPON, LEY	ΓΕ in the CSC website:
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PAJARON-POGOY

HRMO

Date: 02/16/2022

No.	Position Title	Ditill Hors	Salary/	Monthly Salary	Qualification Standards					
	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Watchman I	179	2	9,997.00	Elementary School Graduate	None required	None required	None required	Deals with people by being pleasant and friendly to both internal and external clients	Tourism Destination Area
2					*					
3										
4										
5										
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8										
9									y a	
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 3, 2022.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROSETTE B. PAJARON-POGOY

IRMO

Rizal St., Palompon, Leyte

Igupalompon@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.