

Republic of the Philippines
MGO PANGSANGHAN, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PANGSANGHAN, SAMAR (WESTERN) in the CSC website:

[Signature]
PATRICIA T. MARA
HRMO designate

Date: 01/11/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Municipal Government Department Head 1 (Municipal Assessor)	1100-36	24	58,384.00	Bachelor's Degree preferably in Civil or Mechanical Engineering, Commerce or any related course	None	3years experience in real property assessment work or in any related field	R.A. 1080/(Real Estate Service)		Office of the Municipal Assessor
2	Revenue Collection Clerk-1	1090-34	5	9,805.00	Completion of 2 years studies in college	None	None	Career Service Sub- Professional/1st Level Eligibility		Office of the Municipal Treasurer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 26, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EDGAR C. TAN

Municipal Mayor

LGU-Pagsanghan, Samar

1971edgartan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.