

Republic of the Philippines
MGO ORAS, EASTERN SAMAR
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSCFO must be in MS Excel format

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ORAS, EASTERN SAMAR in the CSC website:

Date:

January 17, 2022


ERIKAM DULFO
HRMO III

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Administrative Officer I (Supply Officer I)	206	10	16964	Bachelor's Degree relevant to the job	None Required	None Required	None Required	Career Service (Professional) 2nd Level Eligibility	N/A	Municipal General Services Office
2	Administrative Officer IV (HRMO II)	207	15	26860	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant work experience	Career Service (Professional) 2nd Level Eligibility	N/A	N/A	Human Resource Management Office
3	Sanitation Inspector I	57	6	16200	Completion of two (2) years studies in college	None Required	None Required	Career Service (Subprofessional) 1st Level Eligibility	N/A	N/A	Municipal Health Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 01, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. VIVIANE P. ALVAREZ, RN, MAN

Municipal Mayor

Oras, Eastern Samar