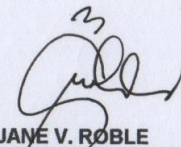


Republic of the Philippines  
**MGO NAVAL (CAPITAL), BILIRAN**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO NAVAL (CAPITAL), BILIRAN in the CSC website:

  
**JANE V. ROBLE**  
HRMO

Date: March 10, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer III	MSWDO - SOCWO3	18	37129	Bachelor's degree in Social Work	8 hours of relevant training	2 years of relevant experience	R.A. 1080 (Social Worker)	None	Office of the Municipal Social Welfare and Development Officer
2										
3										
4										
5										
6										
7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 25, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**GERARD ROGER M. ESPINA**  
Municipal Mayor  
P. Inocentes St., P. I. Garcia, Naval, Biliran  
[hrmo\\_lgunaval@yahoo.com.ph](mailto:hrmo_lgunaval@yahoo.com.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**